



Main Entry:  
City University of New York. City College.  
Department of English as a Second  
Language.

Title:  
Records, 1973 – [ongoing]

Physical Description:  
1 box; .4 linear feet

#### Scope and Contents:

Reports, proposals and recommendations regarding teaching of English as a Second Language; includes A Contrastive Guide to Teach English to Chinese Students by Nancy Lay.

#### Preferred Citation

City University of New York, City College, Department of English as a Second Language Records, 1976-ongoing, City University of New York, City College, Library, Archives.

#### Historical Note:

In 1927 the City College of New York offered for the first time a non-credit course for both matriculated and non-matriculated students on the sounds of English, with the goal of correcting “foreign accent”. The sequence was expanded the next year to three courses which recognized various levels of speaking ability. After World War II, non-credit courses in English for the Foreign Born were offered for some years in the Adult Education Division of the School of General Studies (Evening Session). In response to a perceived need, the Department of English started to offer a two semester sequence in English as a Second Language as part of the Basic Writing Program in 1972. The Department of Speech offered a three level sequence in Spoken English as a Foreign Language beginning in 1973. In the spring of 1978, the Faculty Council of the College of Liberal Arts and Sciences adopted a proposal to develop an integrated ESL program and the English as a Second Language Program was created to offer courses in American English to non-native speakers who lacked sufficient skill for college-level work. Courses are offered on three levels, each reflecting an increasing level of fluency. The Program was granted Department Status in 1985.

#### Finding Aid:

Inventory available in reading room.

#### Subjects:

English language - - Text books - - Foreigners.

English language - - Study and teaching - - Chinese speakers.

English language - - Study and teaching - - Foreign students.

#### Added Entries:

City University of New York. City College. English as a Second Language Program.  
Lay, Nancy Duke S., 1938- Contrastive guide to teach English to Chinese students.

## Directors of the English as a Second Language Program

Marianne Cowan	1978-1980
Nancy Duke Lay	1980-1985

## Chairs of the Department of English as a Second Language

Nancy Duke Lay (Acting)	1985-1986
Nancy Duke Lay	1986-1991
Professor Carole Riedler-Berger	1991-

## Department of English as a Second Language Inventory

Basic Writing Program. Writing Research Unit.  
Report No. 1. ESL Students at City College,  
By Deborah and Robert Cumming. Department of  
English. July 1973.

Correspondence. 1978, 1979, 1980.

Proposal for an ESL Program at City College. n.d.

Handbook for Teachers of English as a Second Language. 1978.

ESL Policy Committee. ESL Program Review and  
Recommendations. Submitted to the CEP.  
May 5, 1981.

ESL Policy Committee. Recommendations to the Faculty  
Council. April, 1984.

ESL Conversation Circles Handbook. Prepared by Nancy Duke Lay...  
Working Draft. September 1988.

Contrastive Guide to Teach English to Chinese Students.  
Nancy Duek Lay. September, 1991.

ESL in the CUNY Classroom: Faculty Strategies for Success.  
February 5, 1993. Conference Proceedings. Sponsored by  
The City College of New York and Kingsborough  
Community college.

Dean's Report on English as a Second Language.  
(Division of General Education and Guuidance).  
April, 1980.

Student guide to ESL. n.d. [1998?]